



V-0001 – Virtual Tabletop Exercise Series (VTTX) Public Health Burn Mass Casualty Incident

Course Dates:

April 12, 13, or 14, 2022

Course Length:

This course is 4 hours in length and will be broadcasted 12–4 p.m. Eastern daily.

Location:

Virtual Delivery

Purpose:

EMI conducts a series of VTTX using a virtual platform to reach community-based training audiences across the country and provide a virtual forum for disaster training. The VTTX process involves key personnel from the emergency management Community of Practice (CoP) reviewing a pre-packaged set of exercise materials and convening for a 4-hour tabletop exercise discussion of a simulated disaster scenario with a total of 10–15 other CoP groups participating.

The event allows the connected sites to assess current plans, policies, and procedures while learning from the other connected sites, as they provide their perspective and practice while exercising a similar situation. An internet connection is required to take part in the VTTX, and it will be broadcasted using Adobe Connect; there is no cost for this program.

Course Description:

The exercise will focus on a public health emergency from the result of a Burn Mass Casualty Incident (MCI). The limited availability of hospital beds, transportation, and logistics will be discussed and addressed during the exercise.

The VTTX involves key personnel discussing simulated scenarios in an informal setting and can be used to assess plans, policies, training, and procedures. This VTTX differs from other tabletop exercises in that it will be conducted using Adobe Connect and is intended to provide an opportunity for responders across the Nation to simultaneously participate in a hazard-specific facilitated discussion.

Lead facilitation for the exercise will be coordinated by EMI, with local facilitation provided by the participating agency. This format will allow the common delivery of exercise materials, scenarios, modules, and discussion questions among those participating in the exercise.

Exercise Goals:

This virtual exercise will enable the participants to apply the knowledge, skills, and abilities needed to effectively prevent, protect, and respond to emergency management incidents of varying complexity.

TRAINING OPPORTUNITY

Overall objectives include:

1. Assist in the preparation and review of local procedures in response to a Burn Mass Casualty Incident.
2. Enable participants to better coordinate operations with counterparts from local governments, other state governments, Federal agencies, tribal, private sector organizations, non-governmental agencies, and public health officials.
3. Provide a virtual, experiential education environment to exercise and enhance critical response and thought.

This delivery method will allow participating communities to share real-time hazardous material, focused incident-related preparation, response and recovery concerns, and solutions with all participants.

Target Audience:

The VTTX program is designed for a “community-based” group (not individual participation) of at least five or more personnel from Federal, state, local, tribal, and territorial (SLTT), corporate/industrial, higher learning/education-based facilities, Voluntary Organizations Active in Disaster (VOAD), emergency management organizations with representation from emergency management disciplines - public safety, public works, public health, health care, government, administrative, communications, military, private sector, non-governmental, and critical stress professionals.

Application Process:

Locations interested in participating in the VTTX series should submit an email request to participate in the exercise to the Integrated Emergency Management Branch or call 301-447-1381; email: fema-emi-iemb@fema.dhs.gov and Douglas Kahn, douglas.kahn@fema.dhs.gov, phone (301) 447-7645, with *your preferred date of participation*. When applying, please provide a central point of contact from your organization to work all VTTX issues. Upon receipt from EMI, the central POC will be contacted with the approved participation date.

Two weeks prior to the exercise, exercise materials (Exercise and Coordination Facilitation Guide, Situation Manual, agenda, etc.) and NETC admissions information will be forwarded to the POC, who will be responsible for forwarding these materials to the participants.

For more information, visit the [VTTX Website](https://training.fema.gov/programs/emivttx.aspx) (<https://training.fema.gov/programs/emivttx.aspx>).

Notice to Applicants for EMI Courses:

Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number.

How do I obtain my FEMA SID number?

1. To register, go to [Student Identification System](https://cdp.dhs.gov/femasid). (<https://cdp.dhs.gov/femasid>)
2. Click on the “Register for a FEMA SID” button on screen.
3. Follow the instructions and provide the necessary information to create your account.
4. You will receive an email with your SID number. You should save this number in a secure location.

Point of Contact:

DHS/FEMA/EMI/Integrated Emergency Management Branch (IEMB) FEMA-EMI-IEMB@fema.dhs.gov, or the broadcast coordinator, Douglas Kahn at (301) 447-7645 or by email at douglas.kahn@fema.dhs.gov

TRAINING OPPORTUNITY